

BREEAM[®]	Fee Sheet	Doc No:	FS021
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BREEAM In-Use International		Date:	01 April 2023
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Fee Sheet

FS021

Revision 28

**Fee sheet for the
BREEAM In-Use International Scheme**

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BREEAM In-Use (BIU) is a certification scheme for the sustainability assessment of buildings throughout the operational stages of their lifecycle, as set out in Scheme documents SD096 and SD5070, and Technical Manuals SD221, SD6063 and SD243.

The fees applicable in this document are applicable to BREEAM International In-Use for Commercial and Residential.

National Scheme Operator (NSO) fees may vary and are set by the NSO. For more information on the NSO fees please contact the NSO directly. More information about NSOs can be located at <https://www.breeam.com/location/>.

The fees outlined in this document are based on the following services:

- Organisation Registration
- Asset Measurement Registration
- Certification
- Assessor Training & Licensing

Any applicable discounts available are also outlined within this document.

All fees stated within this fee sheet will be applicable from 01 Apr 2023 unless otherwise stated.

All fees are non-refundable.

All fees quoted in this fee sheet are exclusive of UK VAT, which will be charged at the prevailing rate.

Organisation Registration - Client

To register an organisation on the BREEAM In-Use Online Platform clients must purchase an Performance Measurement credit to activate their registration (see below for costs). This acts as the first asset registration and can then be used to register the first asset measurement.

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Asset Measurement Registration

	BIU Version 6
Performance Measurement Credit ¹	£620 per asset

Valid for assets registered on or after 01 April 2023.

Credit purchases are non-refundable.

Asset measurement and registration for BIU 2015 Version closed on 04 May 2021.

The Performance Measurement Credit is charged per asset. One Performance Measurement Credit allows unlimited use of the BREEAM In-Use questionnaire and dynamic scoring functionality for a period of up to twelve months and/or until the assessment is submitted for certification; whichever is sooner for one asset. Failure to renew the registration will lead to the assessment being locked and inaccessible. Asset measurements can be reactivated at any time by paying the Performance Measurement Credit Fee.

Seeking Verification and Certification

Provided an active asset measurement is registered, clients can request certification. This can be achieved by engaging with a licensed BREEAM In-Use Assessor, allocating the assessment to the Assessor for verification and paying the appropriate fees. Note: Fees paid to the Assessor are done so outside of any of the BRE systems or processes.

BRE Global licensed BREEAM In-Use assessors can be found on [Greenbooklive.com](https://www.greenbooklive.com)

¹ BRE Global reserve the right to charge additional assessment registration fees for certain types of complex assets such as shopping centres, including both public and tenanted areas.

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Certification

At any point during the assessment, clients may appoint a BREEAM In-Use licensed assessor to verify their answers and provide certification for the asset. See BREEAM In-Use Scheme Document SD096 for further details.

Certification

	BIU 2015 Version (valid for one year)	BIU Version 6 (valid for three years)
Part 1 Certificate – Asset Performance	£440 per asset	£1000 per asset
Part 2 Certificate – Management Performance	£440 per asset	£1000 per asset
Part 3 Certificate – Occupier Management	£440 per asset	n/a
Batch Certificate requests ≥50 certificates	n/a	£930 per certificate

Valid for assets submitted for certification on or after 01 Apr 2023

Credit purchases are non-refundable.

Asset certification for BIU 2015 Version closed in May 2022, one year from closure of registration in May 2021.

Note: Batched certificate requests are available through cost proposals only. Cost proposals can be requested by emailing the BREEAM In-Use team at: breeaminuse@bregroup.com. Payments made direct to the BREEAM In-Use online system will be charged at the standard rate and will not be eligible for a refund.

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Certificate Renewal (BIU 2015 Version only)

Certificates issued against Part 1 or Part 2 for BIU 2015 version only may be renewed subject to confirmation by the client that no significant changes have been made to the asset or its operation. A renewal can be requested twice following initial certificate issue. Therefore, Part 1 and 2 assessments can be certified under the same certification decision for up to three years.

	BIU 2015 Version	BIU Version 6
Part 1 Certificate – Asset Performance (no significant changes)	£130 per asset	n/a
Part 2 Certificate – Building Management Performance (no significant changes)	£130 per asset	n/a

Valid for certificate renewals purchased on or after 01 Apr 2023

Credit purchases are non-refundable.

Renewal certification for BIU 2015 Version will close in May 2024, two years following the closure of initial certification in May 2022.

Mid-cycle Certifications (BIU Version 6)

Certificates issued against Part 1 or Part 2 are valid for up to three years. If the client wishes to submit new information or change the decision regarding their certificate within this time frame they can opt to take part in mid cycle certification, the result of which will be valid for the remaining time on the original certificate.

	BIU 2015 Version	BIU Version 6
Part 1 Mid-cycle certification – Asset Performance	n/a	£320 per asset
Part 2 Mid-cycle certification –Management Performance	n/a	£320 per asset

Valid for assets submitted for certification on or after 01 Apr 2023

Credit purchases are non-refundable.

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Changes to Certificate

	BIU 2015 Version	BIU Version 6
Certificate amendment – per amendment	£185	£185

Valid for certificate amendments requested on or after 01 Apr 2023

BRE Global reserve the right to charge additional fees at hourly rates to address system or technical queries where these exceed a reasonable norm.

Assessor Licensing

Assessor training courses and qualifications

Please visit our BRE Academy www.bre.ac for the latest training options, fees and course details.

Assessor licensing

Licence includes:

- Unlimited access to the BREEAM In-Use assessment tools
- The opportunity to log assets, register asset measurements and complete pre-assessments on behalf of clients
- The opportunity to request certification against BREEAM International In-Use
- Up to date scheme resources through monthly process notes
- Listing in Green Book Live: www.greenbooklive.com

Annual licence fee	£325 per assessor
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Fees charged to the assessor company. Valid for licence fees issued or renewed on or after 01 July 2021. Licence fees are non-refundable.

Additional Green Book Live Address Listing

Additional Assessor office addresses can be listed within the Green Book Live www.greenbooklive.com search engine.

Additional address listing in Green Book Live*	£100 per additional listing
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*Charged per additional company address, charged and payable with the annual assessor licence renewal.

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Other Scheme Related Services

Fast Track Quality Assurance audit, per assessment (3 × QA Submissions)	£1,250
Fast Track 24 Quality Assurance Audit, per assessment submission (1 × QA Submission)	£700
Quality Assurance audit failure (refer to Operations manual for detail)*	£600
Quality Assurance failure resubmission charge (refer to Guidance Note)**	£300
Quality Assurance failure/halted decision appeal	Price on appeal

Fees charged to the assessor company. Valid for submissions on or after 01 Apr 2023

*As a result of Licensed Assessor Monitoring and Quality Assurance processes, the above failure fee may become payable.

**The QA failure resubmission charge is dependent on the number of non-conformances raised and the number of resubmissions. For further details on QA failure and halted assessments please refer to the Operations Manual and applicable Guidance Note.

Where a complaint is received against an Assessor, the Assessor may be liable for the costs of the investigation by BRE Global and subsequent rectification and re-certification if the Assessor's work is found to have been carried out incorrectly.

Building plaques and certificate frames

Visit www.breeam.com/store to view the current range of building plaques and certificate frames and their prices. Orders for building plaques can be placed through the online store.

All fees quoted in this fee sheet are exclusive of UK VAT, which will be charged at the prevailing rate

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